

RIVER PARISH COUNCIL

MINUTES OF A MEETING OF THE RECREATION GROUND MANAGEMENT COMMITTEE

Held on Thursday 2nd February 2017 in the Recreation Ground Clubhouse at 9.30am

PRESENT: Cllr. Dixon (in the Chair), Cllr. Brand, Cllr. Buhlman, Cllr. Taylor (Cllrs Mr. and Mrs Horobin joined the meeting at Item 6)

IN ATTENDANCE: Mr. A. Denyer (Parish Clerk)

1. APOLOGIES FOR ABSENCE: There were none.

2. DECLARATIONS OF INTEREST: There were none.

3. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on Thursday 8th September 2016 had previously been circulated. Cllr. Buhlman proposed that they represented a true record of the meeting. This was seconded by Cllr. Brand and all agreed.

4. MATTERS ARISING FROM THE MINUTES (NOT OTHERWISE ON THE AGENDA)

Item 8 (21/07/2016) More than 20 parking cones have been acquired without need to purchase. These may now be put out at events. It was confirmed that permission is not required so long as they are used appropriately in the near vicinity of the Recreation Ground.

Item 6a Outstanding tree works had been completed.

Item 8c It is believed that there may be further problems with the bowling pavilion kitchen flooring. However, no official communication has been received. It was agreed that Clerk write to the bowling club if no update is received within the next seven days.

5. UPDATES ON MAINTENANCE TEAM WORKS AND FUTURE PRIORITIES

Chairman reported that all taps are now working. Replacements have been installed where necessary. All changing room clothes hooks have been checked and replaced where necessary. A stainless-steel plate has been installed to cover the area where plaster had been damaged. All toilets and hand dryers are now working.

A non-slip surface is to be installed around the table tennis table. A concrete pad is to be installed where ground is worn near the basketball hoop. The new waste bins will be fitted shortly. Paving slabs around the bowling green are to be re-set where necessary. All outdoor works are weather permitting.

Cllrs Mr. and Mrs. Horobin joined the meeting at this point.

6. UPDATES ON RECREATION GROUND IMPROVEMENT PROJECTS:

a) Outdoor Fitness Equipment

A grant of £3,962 has been received from the Kent Capitals Sports Grant Scheme. An application has been made to the Port of Dover Community Fund. It was agreed to set the timescale for installation of the fitness equipment after receiving a decision on this application.

b) Childrens' Play Areas

i) Toddler Area

The proforma invoice for the toddlers' play area has been received and is to be paid. A document from Eibe Play Ltd. outlining the next stages was circulated at the meeting. A provisional date of 13th March has been given for the installation. Chairman has met with

Dover Rangers Colts FC who have agreed that the 5v5 pitches and one 7v7 pitch will be located on the lower area, next to the new play area, with one 7v7 pitch being re-located and overmarked onto the adult pitch.

ii) Junior Area

Clerk is currently investigating funding from National Lottery Awards for All, Veolia and Postcode Lottery towards the cost of the junior play area. It was agreed to also consider any available funding from Dover District Council.

7. FINANCIAL REPORT

Clerk reported that the deficit in 2016/17 is estimated to be in accordance with the budget. The contract period for electricity supply will end on 31st March 2017. An offer of a three-year fixed price contract has been received from EDF Energy. Clerk has undertaken a comparison with other business electricity suppliers and the offer from EDF represents good value. It was agreed to go ahead with this contract and that payments be made by direct debit to receive a further 7% discount.

8. UPDATED WATER RISK ASSESSMENT

The risk assessment has been carried out and the written report is overdue. The facility is deemed to be of low-risk. The company can provide logbooks etc and provide training so that our maintenance team can undertake periodic checks on temperature and flush taps etc.

9. TO REVIEW THE F.A. PITCH MAINTENANCE REPORT

The F.A. Pitch Maintenance Report was circulated and discussed. A quotation has been received from Heber Horticultural based on its recommendations. It was agreed that the cost of improvements was not viable considering the current level of income from the adult pitch. It was agreed that financial assistance was required for works to go ahead. Clerk is to contact the Kent F.A. for assistance and advice.

9. TO DISCUSS GROUNDWORK CONTRACT RENEWAL

A tender has been received from Heber Horticultural. A further tender is expected shortly from Tidy Services with ID Verde also showing interest. It was agreed that the Heber tender be recommended to the parish council unless a substantial saving necessitated further review.

10. CORRESPONDENCE: None received

11. ITEMS FOR INFORMATION

Clerk was asked to check how much of the Lower Road hedge (roadside) is the responsibility of the parish council and whether it is included on the groundwork schedule. It was confirmed that the hedge along the Crabble Lane boundary is being cut as far as the parish council's responsibility requires.

Meeting closed at 10.50am

Provisional re-arranged Recreation Ground Users Meeting: Thursday 16th March 2017 at 7pm
Next Committee Meeting: 8th June 2017 at 9.30am