

## **RIVER PARISH COUNCIL**

### **MINUTES OF A MEETING OF THE RECREATION GROUND MANAGEMENT COMMITTEE**

Held on Friday 12<sup>th</sup> February 2016 at 9.30am in the Clubhouse, River Recreation Ground

**PRESENT:** Cllr. Dixon (in the Chair), Cllr. Brand, Cllr. Horobin, Cllr. Mrs. Horobin, Cllr. Taylor

**IN ATTENDANCE:** Mr. A. Denyer (Parish Clerk)

**1. APOLOGIES FOR ABSENCE:** All present.

**2. DECLARATIONS OF INTEREST:** There were none.

### **3. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on Monday 7<sup>th</sup> September 2015 had previously been circulated. Cllr. Taylor proposed that they were a true record of the meeting. This was seconded by Cllr. Brand and all agreed.

### **4. MATTERS ARISING**

#### Matters arising from annual inspection

- i. Cracked guttering above changing room door – assumed fixed.
- ii. Disposal of old goalposts needed if of no use – pending.
- iii. New damage to guttering on bowls club – repaired by bowling club
- iv. Bolt missing on play area gate also new sign required – Annual Play Area Safety Inspection still pending. Repairs to be arranged once any other issues have been pointed out.
- v. Small swing seat finger guards damaged and rubber perished / crack in rubber – as above.
- vi. Board at rear of middle gate to play area needs to be replaced – as above.
- vii. Cage needs to be removed from Jubilee Oak - completed.
- viii. Worn grass at front of basketball hoop – being monitored.
- ix. Green felt to be removed from near table tennis area – completed.

### **5. RECREATION GROUND IMPROVEMENT PROJECTS**

#### **a) Outdoor Fitness Equipment**

Clerk circulated a comparison of the two quotes for fitness equipment. After discussion, it was agreed that a recommendation be put forward to the parish council to choose the quote from Fresh Air Fitness and to set a budget of £15,000.

#### **b) Childrens' Play Areas**

Clerk circulated a comparison of two quotes for the new junior and toddler play areas. It was noted that a third quotation to refurbish the existing play area had also been received. After discussion, it was agreed that a recommendation be put forward to the parish council to choose Eibe Ltd. to supply and fit the new play areas.

#### **c) Other Projects**

##### Football goals enclosure

A site meeting had been held to discuss the new enclosure. The gates will need to be supported on rollers due to the width required. This project is ongoing.

##### 'Kick-about' goals / surfacing

This project is on hold until decisions about location of the new play areas is finalised.

#### **d) Project Funding**

Clerk circulated a proposed funding budget along with strategy to achieve funding for the projects in three phases.

### **6. UPDATE ON MAINTENANCE**

#### **a) Trees**

The yew tree has been cut back from around the light over the car park. Works on the trees overhanging the gardens of Mrs. Everett have been completed by her contractor with the approval of the clerk and the correct permissions obtained for tree work in a conservation area. The discussions to appoint a new contractor are ongoing. It was agreed that the maintenance schedule be updated once a contractor is

appointed. The hedge in the corner of the grounds by the play area are still to be cut back. Clerk is to check responsibility for the hedge.

#### **b) Play Area**

The lower rope from the balance equipment was reported as faulty and removed. A replacement is to be ordered.

#### **c) Other maintenance**

##### Boiler Repair

Clerk reported that the new boiler element had been identified and would cost £800 to supply and fit. It was agreed to go ahead with the repair.

##### Burnt Waste Bin

It was agreed to go ahead with purchase of a waste bin to replace the one vandalised.

Cllr. Dixon had to leave the meeting at this point and Cllr. Taylor took the Chair for the remainder of the meeting.

### **7. FINANCIAL REPORT**

Clerk circulated a financial report. The predicted outcome for the current financial year remains within the budget.

### **8. BOWLING PAVILION LEASE**

The bowling pavilion lease is subject to its five-yearly review. It was agreed that Clerk should seek advice from the District Valuer on the review of the lease.

### **9. 2016/17 CLEANING AND UNLOCKING CONTRACT**

After discussion, it was agreed that a recommendation be put forward to the parish council that a one year contract beginning in April 2016 be offered to Mr. J.P. Wright for the cleaning and unlocking of the Recreation Ground.

### **10. UTILITIES CONTRACT**

The three-year contract with EDF Energy for the supply of electricity ends at the end of March. It was agreed that Clerk look into the cost of other suppliers and bring a recommendation to the council.

### **11. J.P. WRIGHT REPORT**

Weekly play area inspections are received on a monthly basis from Mr. Wright. Other issues are reported to the Clerk as they occur.

### **12. CORRESPONDENCE**

#### **a) Out of hours contacts**

Dover District Council have requested up to date out of hours contacts for the Recreation Ground of up to three people. Clerk is currently one contact.

#### **b) Public Toilets**

A letter has been received regarding the poor condition and cleanliness of the public toilets.

### **13. ITEMS FOR INFORMATION**

The proposed event on Thursday 21<sup>st</sup> April in celebration of the Queen's 90<sup>th</sup> Birthday was discussed, though not on the agenda. The item will be discussed at the events committee meeting on 15<sup>th</sup> February and will be on the agenda for the next parish council meeting.

Date of Next Meeting: Thursday 5<sup>th</sup> May 2016 at 9.30am in the Clubhouse, River Recreation Ground